



Request for Quote  
**Costa Tables**

Date: Rep Code:  
 Due Date: Specifier:  
 Project Name: Drawing Format:  
 HBF Sales Rep: Project Size:  
 Dealer: Quantity:  
 HBF CSR: Ship to State/ZIP:

GSA or State Contract:

Product Type:

Model Number:

Size Requested (W x L x H): Quantity:

Size Requested (W x L x H): Quantity:

Size Requested (W x L x H): Quantity:

Description:

Top Material: Wood: Species:

Top Finish:

Base Style:

Feet:

Modesty Panel:

Power/Grommet:

Daisey Chained Components:

Infeed:

Ganging Devices: Quantity:

Special Finish for Veneer:

Special Finish Submitted to Match:

Tagging:

Attachment:

*Please add attachment to email along with this form.*

Please refer to price lists published on **HBF.com** for product specifics.

**\*\*\* Please note:** Immediately after completion of form please: 1. Select Printer Option 2. Save as Adobe PDF (on your desktop or elsewhere) 3. Retrieve PDF saved version 4. Email directly to Design Services at [HBFDS@hbf.com](mailto:HBFDS@hbf.com)

|                              |
|------------------------------|
| <b>For Internal Use Only</b> |
| Date Request Received:       |
| Date Quote Completed:        |
| Completed By:                |



Request for Quote  
**Additional Information**

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**For Internal Use Only**

Date Request Received:

Date Quote Completed:

Completed By: