CAT[®] MINESTAR™ SOLUTIONS

MINING TECHNOLOGY ACADEMY USER GUIDE



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OVERVIEW

This is a quick guide to the Mining Technology Academy (MTA) – the Learning Management System (LMS) hosted by **BlueVolt**.

Course materials, training activities, and certificates are accessed through the MTA portal via your login.

The types of learning courses presented through MTA are the following:

• eLearning

A self-paced online course completed by you via the MTA website.

• Instructor-Led Training (ILT)

Sometimes referred to as offline courses that are delivered by an instructor in a classroom environment. If you are scheduled to take an ILT course, an MTA instructor will enroll you into the correct courses.

• Learner Materials

A guide that is accessible to you that can either be a Participant Guide (PG) or a Workbook. This will help you in completing the ILT. Once you have completed these in the MTA, you will have access to course materials at any time.



SIGN UP

To create an account:

- 1. Launch O Google Chrome and go to <u>https://go.bluevolt.com/cat/s</u>.
- 2. Click Sign Up.
- 3. The sign-up form will appear. Please enter your active email address.
- 4. Select the checkbox to agree with the Terms and Conditions of BlueVolt.
- 5. Click **Continue Registration** to proceed to the next form.





- 6. Enter your first name and last name.
- 7. Enter your password, then retype your password.
- 8. Select your primary group.
 - a. If you are a customer, select your Customer name by expanding the Customer Primary Group, then select your mine site.
 - b. If you are a dealer, select your Dealership name by expanding the Dealer Primary Group, then enter the Dealership Code.
- 9. Enter your job role.
- 10. Click Submit.

	Basic Info	
		First Name *
6		Allie
		Last Name *
		Grater
		Email *
		allie.grater@mta.com
		Passed *
- <u> </u>	-	
		Password must contain at least 8 characters including a number, a capital letter, and a lowercase letter.
		password strength Retpe Password *
	Address	
		Address Line 1
		Address Line 2
		Autres Line 2
		Country
		State/Province/Region
		City
		Postal Code
	Primary Gro	up
8		Please choose your primary group from those below. By choosing this group, your local administrator will be able to observe your progress.
		 1. Mining Technology Academy
		✓ 1. CAT Employee
		✓ 2. Customer
		✓ 3.
	Other	
	other	
		Dealer Code
9		Loo xxxx * Contractor
	- Image	ushat 🙋
	 rm not a 	IDDDL VACAPTOHA Prister - Tems
10 -	Submit	

LOG IN

Once your profile has been created in the MTA, you can access the site using the login credentials provided.

- 1. Launch O Google Chrome and go to <u>https://go.bluevolt.com/cat/s</u>.
- 2. Enter your email address and password.
- 3. Click Log In.

If this is your first time to login, you will arrive at an **Edit Profile page**. Please change any details as required to continue.

Note:

Internet Explorer is not supported, use Google Chrome instead to open the MTA page.

	https://go.bluevolt.com/cat/s/ × +
1-	$\leftarrow \rightarrow \mathbf{C} \mathbf{\hat{c}} \mathbf{\hat{s}}$ go.bluevolt.com/cat/s/
	Log In
2 -	Email * Please enter a value for this field. Password *
3	Log In
	Don't have an account? Register Here



CHANGE PASSWORD

If your account was created by an Administrator, you are required to do this step as the admin assigns a temporary password to you. Otherwise, you may skip this.

An admin will assign you a password which needs to be changed:

- 1. In your profile page, click Change Password.
- 2. Enter your old and new password.
- 3. Confirm your new password.
- 4. Click **Change** to save changes.

Note: For your security and privacy, change the password initially provided to you.



	Old Password *	
2 -		
-	New Password *	
Password must contain at least 8 characters including a number and a capital letter		
3 —	Confirm New Password *	

RESET PASSWORD

If you need help resetting your password, follow the steps below:

- 1. Click the I Don't Have Password link.
- 2. Enter your Email address.
- 3. Click Submit.
- 4. Click **Home** to go back to the Homepage.

Note: This email will come from **support@bluevolt.com**. It may appear in your Inbox or your Junk Mail folders. You can also add @bluevolt.com to your Safe Lists.

Log In	×
Email * allie.orater@mta.com	
Password *	
Log In	
1 I Don't Have My Password	
Don't have an account? Register Here	





NAVIGATION

Click this link to change the language – English, Spanish, or Portuguese.



eLearning Training

Click Browse Courses, then eLearning to access this page.

In this page, you will see all the available eLearning courses grouped by the following product offerings:

- 1. Mining and MineStar Core Curriculum
- 2. Command
- 3. Fleet
- 4. Terrain
- 5. Edge
- 6. Health
- 7. Detect

Click Learn More to see the courses.

Enrollment in eLearning Courses

Once you have found the eLearning course you wish to take, click the **Request Enrollment** button. Requests will be approved within 1 business day if you have an active MTA subscription.







Instructor-Led Training

To start looking at available Instructor-Led classes, click **Browse Courses**, then **Instructor-Led/Classroom** to access this page.

This page contains a brief description of the ILT programs that are currently being offered. This page also allows users to directly download the course catalog.

Enrollment in Instructor-Led Training Classes

Click the **Download Course Catalog** button on the page to check the available ILT course offerings.

Once you have identified a set of courses that you wish inquire about, send an email to minestar_training@cat.com.



For instructor-led training courses, download the catalog by clicking the button below to view the available training classes. Afterwards, send an email to minestar_training@cat.com to inquire about the face-to-face and virtual training options.

DOWNLOAD COURSE CATALOG





Account Name

The account name is on the top right part of your screen. This allows you to access your Enrolled Training, Profile, Transcript, and Notifications.

Click the **account name** to see the quick access links.

Allie Grater allie.grater@mta.com My Enrolled Training My Profile My Transcript My Privacy Settings

Notifications

The Notifications section displays important announcements from MTA. This is displayed on the top right part of the screen, or the bell icon.





Profile

This contains your profile information like email addresses and job role. This also displays a summary of enrolled and completed courses, and badges earned.

To edit your profile information:

- 1. Click Edit info.
- 2. Update your profile information.
- 3. Click Save Changes.

Note:

- Update your email address if you moved companies.
- The learning history will not be affected by the changes you have made.





My Transcript

- This contains a summary of course completed and the number of enrolled courses.
- The Filter feature allows you to include only specific courses you need for your transcript.
- Click the **Print** button to print or save a PDF copy of your transcript.

Notifications	Transcript for Allie Gra	ter		🖶 Print
Profile	Summary			
Transcript	BADGES EARNED	YEAR-TO-DATE COURSES COMPLETED	TOTAL COURSES COM	PLETED
Badges	0	6	34	
	Filter My Transcript Enter Keywords Date Range Sort Chronologically Sort Alphabetically Minning Technology A	 Status cademy 		Q Search •
	Within Selected Date Range: 24 h 15 m 34 Cou	rses Totals: 24 h 15 m 34 Courses		
	Courses (Select a course below to open it or to	download completion certificate.)		
	ONLINE PRDOVR103: MineStar Terrain Produc	t Overview Status: Enrolle	d	~
	ONLINE PRDOVR105: MineStar Health Product	t Overview Status: Enrolle	d	~



PRINT CERTIFICATES

To download and print a certificate:

- 1. Select the **course** you need the certificate printed for. This is found in your transcript.
- 2. Click Download Certificates.
- 3. Click the **PDF link** to download the certificate.
- 4. Open the downloaded PDF file then print it.

Note: You can only print certificates for the completed courses.

4	ONLINE FLTOF 100: Overview and Region (F) at coming 2.0 Conv. Status: COMPLETE	
Ļ	FLIOF TOU: Overview and Basics (F) - eLearning 2.0-Copy	
	ONLINE	
FLTOF100: Overview and Basics (F) -		
	el earning 2.0-Copy	
This course covers an overview of Fleet Office, its capability sets in the suite of MineStar products, and key terms. It also includes basic system navigation such as page		
	configurations, consoles, and desktops.	
	Download Certificates	
	Status: Completed on Mon, Dec 16 2019	
	100% complete	
	Cortificate Links	
	• https://go.bluevolt.com/CourseCertificate/11364165/163891/	
	Close	



FAQ'S



The subscription allows the number of users identified in the Agreement to access all eLearning courses (eLearning courses are identified with the "eLearning" name in the title). All other courses not titled as eLearning are Instructor-Led and not part of the eLearning subscription.



When can I access my account in MTA?

The access to the MTA will be granted the next business day after registration.



When can I access my eLearning class? The message says I am enrolled but I cannot access the course.

An admin will confirm you have a valid MTA license and within 24 business hours will grant you access to the course.



What if a user took an Instructor-Led class and they have the login for MTA, but no eLearning subscription?

The user can review the Instructor-Led materials, participant guides, and workbooks they received in-class, however eLearning and Instructor-Led courses in MTA require course subscription.



How can a Dealer or Customer enroll in Instructor-Led training courses?

Option 1: Send an email to <u>minestar_training@cat.com</u> to inquire about the available ILT courses.

Option 2: Download the course catalog that can be found in this <u>page</u>.

Option 3: The Dealer and/or Customer go through Train-the-Trainer (TTT) Qualification program and purchase the material with an MTA subscription to enable them to train internally and externally.

FURTHER INFORMATION

For any login issues, or further information, please contact MineStar[™] on the MineStar Training page.





Wherever there's mining, there are challenges. Lowering costs. Keeping people safe. Working more efficiently. Managing your assets. Reducing fuel consumption.

And wherever there are challenges, there's Caterpillar. We don't just sell mining equipment; we solve problems. We're a true business partner who shares your goal of mining excellence — however you define it. And we have the knowledge, products, technologies, and solutions to help you get there.

WHEREVER THERE'S MINING, WE'RE THERE.

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