

# TOOLBOX TALKS

## HAZARD RECOGNITION

Toolbox Talks are designed to promote safety discussions and best practices on the jobsite. To see more Toolbox Talks, please visit [cat.com/toolboxtalks](http://cat.com/toolboxtalks).

Safety is a way of life and should be thought about so often that it simply becomes second nature. Recognizing hazards is an important part of keeping you and your co-workers safe.

### MAKING HAZARD RECOGNITION SECOND NATURE

- Review safety procedures for your job and work area on a daily basis
- Understand how unsafe acts can lead to accidents
- Participate in safety training every opportunity you get
- Use your safety knowledge in all aspects of your job, every hour of the day
- Help instruct new workers in identifying potentially hazardous situations

### IDENTIFY UNSAFE ACTS

- Be aware of your surroundings
- Many hazards are obvious to those who open their eyes and minds to see them

### CORRECT POTENTIAL HAZARDS

- Hazard recognition is valuable only when corrective action is taken
- Report all potential hazards to your supervisor
- Work with your supervisor to make sure the hazard is corrected and communicate with co-workers so they don't cause any potential hazards
- Be the safety coordinator for your work area and stress the importance of safety to your co-workers
- If you are not sure what to do, ask

Discussion Date: \_\_\_\_\_

Employee Participants:

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There are a lot of moving parts on the jobsite. To find a safety topic relevant to your operation, please visit [cat.com/toolboxtalks](http://cat.com/toolboxtalks).