TOOLBOX TALKS

SAFER WORK ZONES

Toolbox Talks are designed to promote safety discussions and best practices on the jobsite. To see more Toolbox Talks, please visit cat.com/toolboxtalks.

Damage or injuries often occur on the jobsite when a worker enters a work zone without informing fellow employees in the area.

HOW TO MAKE SAFER WORK ZONES

☑ **CREATE RECOGNIZABLE BOUNDARIES**

– Help workers recognize patterns in operating systems for all onsite heavy equipment

– Clearly define the boundaries of all work zones, paying special attention to areas where the work zones intersect and overlap

☑ **COMMUNICATION TRAINING**

Train employees on the importance of jobsite communication, such as:

– Keeping track of others in the work zone and letting them know where you are at all times

– Establishing eye contact with co-workers before entering their work zones

– Making sure there is two-way communication whenever it is necessary to enter a work zone

– Never entering another person's work zone until the employee active in that zone acknowledges your presence

– Always informing coworkers when you leave their work zones

Discussion Date: _____

Employee Participants:

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There are a lot of moving parts on the jobsite. To find a safety topic relevant to your operation, please visit cat.com/toolboxtalks.

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