

## **AIG HireVue Tip Sheet**

Congratulations on being selected to complete a HireVue. This video interview is an opportunity to share your experiences and ideas with AIG. Please find AIG's best practices and tips to help you successfully complete your HireVue.

## **Pre-HireVue:**

- 1. Decide on a 30-45 minute window in which you will fully commit to and complete the HireVue.
- 2. Select a quiet, private, clean and distraction-free space to conduct your interview.
- 3. Review your resume and identify three examples/experiences (classes, projects, internships, etc) you can easily explain <u>and</u> relate to the skills outlined in the description of the job for which you're interviewing.
- 4. Think about your strengths and areas of development and be prepared to expand on these with examples.
- 5. Dress for the virtual interview the same way you would for an in-person interview.
- 6. Do a practice video on HireVue, or even record yourself on your laptop or phone. Check for pace, volume, and clarity in your test video.

## **During HireVue:**

- 1. Really listen/read the question that is being asked. If you need to take a few seconds to collect your thoughts, do so.
- 2. Answer clearly and concisely. You do not need to fill the entire time allotted.
- 3. Be confident you have already impressed our team and made it to the first round of interview.

## **Post-HireVue:**

1. Relax and wait to hear back from our team. You've completed your first-round interview!

