What does it mean to “Share a Home?”

Sharing a Home allows others to pair their smartphone with your lock(s) and manage access control.

When sharing a Home, all locks within the shared Home will be available to the new user.

1. Tap ☛ in the upper left corner.
2. Tap “Manage.”
3. Tap “Manage Home Users.”

Continue to the next page for additional steps.
Sharing a Home (continued)

4 Tap in the upper right corner.

5 Assign the new Home User’s name and select their access level.

- **Admins** can:
  - Lock/unlock the lock using the app
  - Change the lock settings
  - View and clear lock history
  - Add/edit/delete Access Codes
  - Delete the lock from the Home
  - Manage the Home
  - Share the Home with other users

- **Members** can:
  - Lock/unlock the lock using the app
  - View and clear lock history

6 Enter the new user’s email address, and then tap “Next.” An email will be sent to them. If there is already an account associated with their email address, they will receive an app invitation.

Note: Once the invitee has accepted your invitation, they will be able to pair their smartphone with the lock.

A maximum of 8 smartphones can be paired to a lock. If your lock is already paired to 8 smartphones, you will need to remove a smartphone in order to pair a new smartphone.

See **Deleting a Paired Smartphone** page on www.kwikset.com