



## **Vacancy Description**

You will join a new and exciting group of Apprentices within a world leading manufacturing organisation, supplying the Worldwide Construction Industry. For the duration of the Apprenticeship, you will spend your time gaining practical experience and developing your theoretical knowledge, along with obtaining formal qualifications, which are recognised and fully transferrable within the manufacturing sector.

You will be working in multiple manufacturing areas within the business, which are fast paced and can be physically demanding, assembling components to a high quality standard and to strict deadlines.

You will perform production related tasks and processes to the highest quality, relying on your excellent attention to detail. You will need excellent communication skills as well as the ability to follow instructions and work within a team. You will have a keen sense of achievement and take pride in the work you undertake.

You will be:

- Adhering to Caterpillar Values in Action
- Follow and utilise Caterpillar Production System principles
- Follow documented standard work procedures/instructions to perform safe and defect free assembly of parts and components.
- Using various hand, power tools and lifting equipment provided in the work area.
- Support continuous improvement reporting.
- Working within the production line assembling Caterpillar products
- Following written and verbal instructions
- Operate built products where required
- Working in fast paced production lines
- Adhere to the Organisation's health & safety policy and safe working practices
- Working to real time orders and targets
- Undertake training and further learning as required.
- Gaining hands on experience, while completing a qualification

## **Key Details**

**Vacancy Title: Manufacturing Apprentice**

### **About Caterpillar:**

For more than 90 years, Caterpillar Inc. has been making sustainable progress possible and driving positive change on every continent. Customers turn to Caterpillar to help them develop infrastructure, energy and natural resource assets.

With 2017 sales and revenues of \$45.462 billion, Caterpillar is the world's leading manufacturer of construction and mining equipment, diesel and natural gas engines, industrial gas turbines and diesel-electric locomotives. The company principally operates through its three primary segments - Construction Industries, Resource Industries and Energy & Transportation - and also provides financing and related services through its Financial Products segment.

### **Our Website:**

[Caterpillar.com/desfordapprenticeships](http://Caterpillar.com/desfordapprenticeships)

**Vacancy Location:**

Caterpillar UK Limited,  
Building Construction Products Division,  
Peckleton Lane,  
Desford,  
LE9 9JT,

**Working Week:** 37.5 hours (Hours may vary depending on our demand driven work pattern)

**Total hours per week:** Total hours per week: 37.5 (Hours may vary depending on our demand driven work pattern)

**Mon-Fri:** Day shift

**Starting Salary:** £10,566pa, plus £2,200, bonus subject to criteria

**How to Apply:**

You can apply via: <https://www.caterpillar.com/desfordapprenticeships>

Or contact us: [enquiries@caterpillar-apprenticeships.co.uk](mailto:enquiries@caterpillar-apprenticeships.co.uk)

Vacancies will be running throughout the year, with various start dates.

Due to the nature of this role and site safety requirements, you will need to be aged 18 or over by any applicable start date. During your interview, possible start dates will be discussed.

You will always be emailed, text and called to confirm your interview slot.

**Training:**

- Caterpillar Production Systems Principles
- Level 2 NVQ in Performing Manufacturing Operations.
- Level 2 Certificate in Manufacturing Practices.
- Functional Skills Maths (if needed).
- Functional Skills English (if needed).
- Employer Rights & Responsibilities.
- Personal Learning & Thinking Skills.

The City and Guilds Level 2 Certificate and Level 2 NVQ in Performing Manufacturing Operations, will be delivered onsite.

**Apprenticeship Framework:** Performing Manufacturing Operations

**Vacancy Type:** Intermediate Level Apprenticeship (Level 2)

**Expected duration:** Fixed term contract (12 months)

### **Skills Required:**

- Organisation and Coordination.
- Attention to detail.
- Physical ability to meet the demands of the role.
- Interest in Manufacturing/Automotive/Engineering.
- Comfortable in a fast paced environment.

### **Qualifications Required**

- GCSE, or equivalent, English (A-E)
- GCSE, or equivalent, Maths (A-E)
- GCSE, or equivalent, (A-E) other x 2

### **Personal Qualities**

- Comfortable working in a team.
- Commitment to achieving goals/targets.
- Responsible.
- Ambition to work with a global leader.
- Keen to learn and develop skills.
- Mature.
- High level of motivation.

### **Important Other Information**

The initial training programme will require dayshift working for the first 4-6 weeks, within an Academy environment. All training takes place at the Caterpillar Desford Site. Your tutors come to you.

Shift work will be required along with undertaking of the training programme and work placement training.

You may be required to bank hours occasionally to support production peaks and troughs.

<u>Training Day Shift:</u>	<u>(Onsite)</u>
Monday to Thursday	7:00 to 16:00
Friday	7:00 to 10:30

On the job times will vary according to the business demand and subject to departmental variations.

From the 1st April 2018 the Apprentice National Minimum Wage is £3.70 per hour. This applies to 16-18 year old apprentices and those aged over 19 in the first year of their Apprenticeship.

### **Future Prospects**

An Apprenticeship in Performing Manufacturing Operations is designed to help you progress your career within the manufacturing industry. The qualifications are related to jobs roles such as: Manufacturing Operator, Technician or working towards, Team Leader within a wide range of manufacturing disciplines.



Caterpillar's Apprenticeship scheme offers new apprentices an opportunity to gain a minimum of one year's experience, to enable apprentices to become more employable, with the possibility of applying for future apprenticeships as they are designed at our Desford facility.

We have had a number of apprentices apply for permanent positions, and have been successful.

Permanent Caterpillar employees are eligible to apply for our educational assistance programmes.

### **Reality Check**

- Repetitive role.
- Working in a manufacturing environment that can be: Loud/Fast Paced with the need to meet targets/deadlines.
- The individual must be prepared to work all shift patterns
- Role will involve physical tasks.
- Must be able to follow instructions every time to ensure the quality of the product is consistent.
- Will be standing all day.
- You must be able to travel to the vacancy location on a daily basis.

### **Benefits:**

- Company share scheme
- Annual holiday allowance of 262.5 hours
- Caterpillar advantage scheme, discount site for many major retailers.
- Access to our onsite Gym. Recently refurbished with £30,000 worth of new equipment.
- Access to bar facilities with pool table, dart board.
- Free parking

### **Social Benefits:**

- Function room for hire for all types of occasions which can accommodate 200 people.
- 11 football teams ranging from under 7, right through to senior team and even a veteran's team.
- Exercise classes such as Legs bums and tums and Yoga.
- Table tennis teams (Wednesday night)
- Golf Nets can be used at any time.
- Society draws etc.