

2018 Online Pledging Process Panama Payroll Employees



United Way Campaign Underway Employee Notifications

- Campaign runs from August 6 to August 31, 2018 and is open to Caterpillar employees on Panama payroll
- Panama employees will receive an email August 6, 2018 from your facility communication team with a direct "Click here' link to pledge online
- Employees will have access to the Panama pledge link via www.caterpillar.com/unitedway



Accessing eWay

All employees will need to register by creating a Username and Password. Site is available in English or Spanish translation (change selection at top of page).

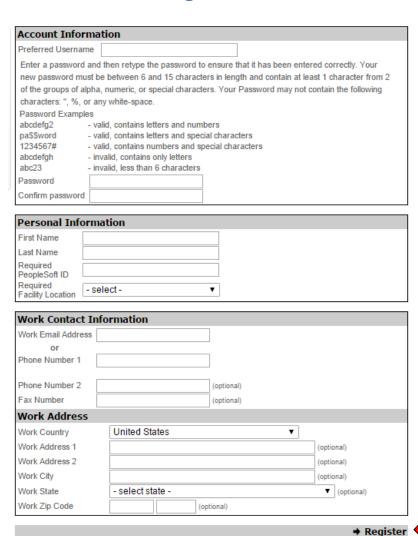




Registration Page

Enter required fields and click 'Register'

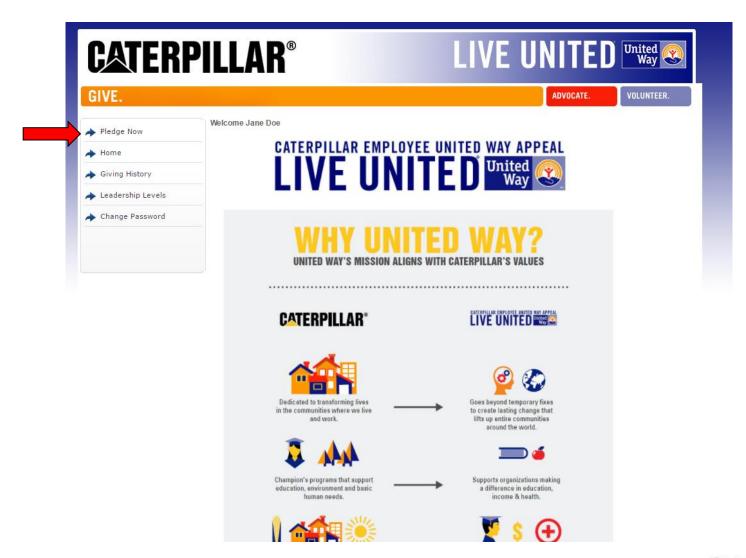
- Create Username
- Create Password
- Confirm Password
- Enter First Name
- Enter Last Name
- Enter PeopleSoft ID
- Select Work Facility Location
- Enter work/personal email address or phone number
- Click Register link





Pledge Now

Click on 'Pledge Now' link

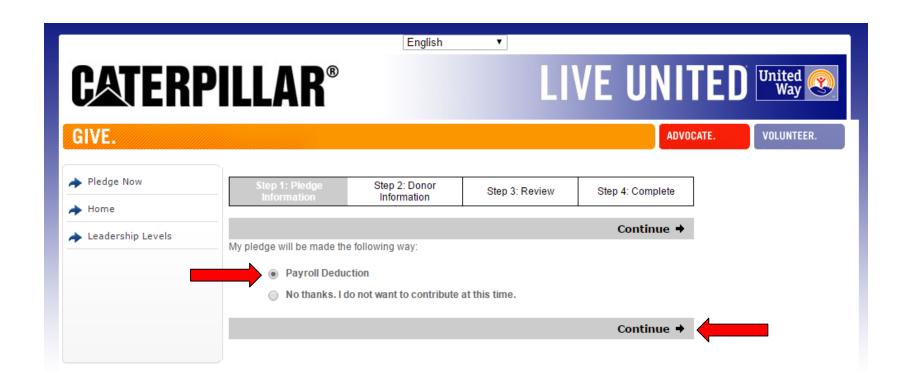




Pledging Options

Employees have 2 pledging options:

Payroll Deduction or No thanks. I do not wish to contribute at this time.





Option 1: Amount Per Pay Period

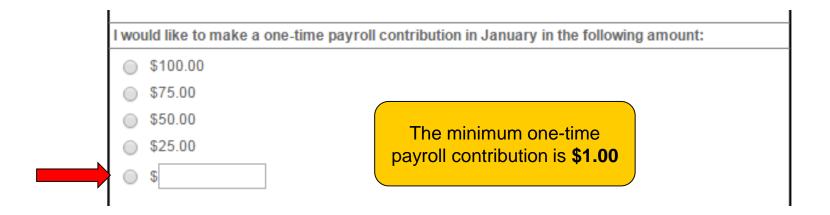
Select or enter amount to be deducted per pay period and click Continue

Step 2: Donor Step 3: Review Step 4: Complete Information ◆ Back Continue = By making your pledge today you authorize the payroll contribution as marked below to begin effective pay period 1 of the 2019 calendar year. Please indicate your contribution preference. If you select to contribute an amount per pay period, you will need to enter your current Caterpillar pay frequency (weekly, biweekly, or monthly). Payroll Deduction Payment I would like to contribute the following amount per pay period: \$20.00 / pay period \$15.00 / pay period \$10.00 / pay period \$1.00 / pay period is the \$5.00 / pay period minimum pledge amount / pay period per pay period



Option 2: One-time Payroll Contribution

Select or enter one-time contribution amount (taken out of employee's first paycheck in January 2019) and click Continue





Invest Your Donation

Click Continue

Invest Your Donation



Fondo Unido de Panamá

Fondo Unido de Panamá es una organización privada sin fines de lucro establecida en Mayo de 2010, con el propósito de promover el desarrollo de las personas y comunidades más necesitadas de Panamá. En Fondo Unido de Panamá se ha creado una vía eficiente de aporte e interacción entre los distintos sectores de la sociedad panameña, captando y canalizando las contribuciones de empresas y empleados del sector privado hacia proyectos sociales de alto impacto en las comunidades más necesitadas del país.

← Back

Continue





Donor Recognition

Information on this page is optional. Employee can choose if they wish to remain anonymous by selecting the box under acknowledgements.

Step 1: Pledge Information	Step 2: Donor Information	Step 3: Review	Step 4: Complete
← Back			Continue •
Providing this inform	ation is optional.		
The United Way may us	se home contact information as	a tool to recognize and cor	ntact donors.
and click the 'Continue' 'Back' button.	ully review your information belo button to complete the process.	-	
Acknowledgeme	nts		
	ecognized for my contribution by		•
I would like to rem	ain anonymous for Caterpillar a	nd/or United Way recognit	ion.
Account Informa	tion		
Username	panama2016		
Personal Inform	ation		
First Name	Demo		
Last Name	Panama		
Required PeopleSoft ID	0584324		
Required Facility Location	Panama Costa del Es	ste 🔻	



Enter Donor Information and click 'Continue'

Information on this page is optional. Employee can enter or change information in these fields.

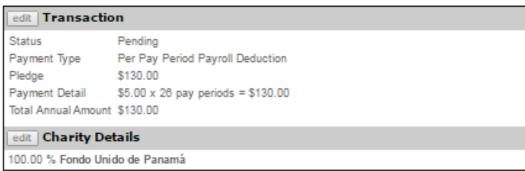
Step 1: Pledge Information	Step 2: Donor Information	Step 3: Review	Step 4: Complete
← Back			Continue →
Providing this information The United Way may use h	•	as a tool to recognize and	contact donors.
	nue' button to complete th	below. To make changes en ne process. To make chang	
Acknowledgements			
_		on by Caterpillar and/or Un	*
I would like to remain	anonymous for Caterpilla	ar and/or United Way recog	gnition.
Account Informatio	n		
Username	panama2016		
Personal Information	on		
First Name	Demo		
Last Name	Panama		
Required PeopleSoft ID	0584324		
Required Facility Location	Panama Costa del	Este ▼	

Work Contact I	nformation		
Work Email Address	Kempf_Erika_C@cat.com]	
ог		•	
Phone Number 1	(309) 675-1475]	
Phone Number 2	(309) 675-1475	(optional)	
Fax Number	(309) 675-1475	(optional)	
Work Address			
Work Country	United States	•	
Work Address 1	100 NE Adams		(optional)
Work Address 2			(optional)
Work City	Peoria		(optional)
Work State	Illinois		▼ (optional)
Work Zip Code	61629 (opt	ional)	



Review Pledge Information and click 'Submit Contribution'

Step 1: Pledge Step 2: Donor Step 4: Complete Information Information Submit Contribution ♠ Back Please review your entire contribution below, using the "Edit" buttons to make any changes. If you are satisfied, please click "Submit Contribution" to complete this process. You will then have the opportunity to print your receipt. Personal Information Demo Panama Name Work Address 100 NE Adams, Peoria, IL 61629 US Work Phone (309) 675-1475, (309) 675-1475 fax: (309) 675-1475 Work Email Kempf Erika C@cat.com Acknowledgements ✓ I would like to be recognized for my contribution by Caterpillar and/or United Way. ☐ I would like to remain anonymous for Caterpillar and/or United Way recognition.



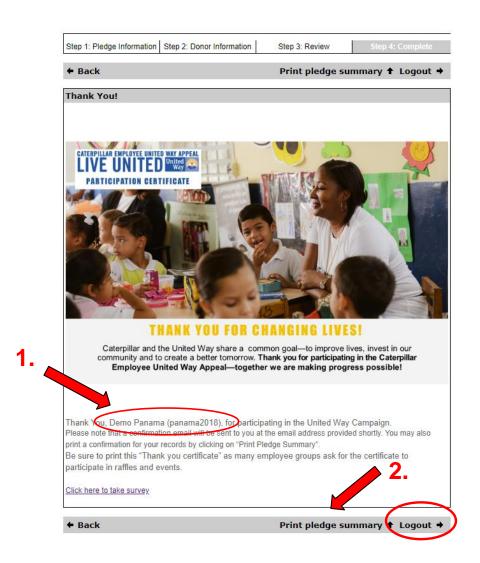
Back Submit Contribution



Thank You Certificate and Pledge Receipt

After completing online pledge form, employee can:

- 1. Print this final page 'Thank you for your participation certificate' if needed for business unit raffles/drawings (only includes Employee Name & Username)
- -Right click mouse
- -Select Print
- 2. Print pledge summary (includes pledge/dollar amount)
- -Click 'Print pledge summary'
- -Select Print
- *Please note: Employee will also receive a confirmation email that contains pledge summary details and generic participation certificate.





Confirmation Email

Employee will receive a confirmation email that includes pledge summary details and a link to certificate of participation



Thank you for participating in the Caterpillar Employee United Way Appeal!

The CEUWA Campaign to: Kempf_Erika_C

06/28/2017 01:01 PM

Show Details

Please respond to CEUWA_Cat

Retain Until: 07/28/2017

Dear Demo Panama.

Thank you for your Payroll Deduction gift of \$130.00 to the Caterpillar Employee United Way Appeal Campaign. For confirmation purposes, the following information has been processed per your instructions:

100.00% to Fondo Unido de Panamá

Caterpillar: Confidential Green

<u>Click here</u> to access your certificate of participation.



Sincerely,

The Caterpillar Employee United Way Appeal (CEUWA) Team & the United Way

Click here to take survey



THANK YOU FOR CHANGING LIVES

Caterpillar and the United Way share a common goal—to improve lives, invest in our community and to create a better tomorrow. Thank you for participating in the Caterpillar Employee United Way Appeal—together we are making progress possible!

Employee Name (print) _		

PeopleSoft ID #:

