

PRIVACY NOTICE

Privacy Notice for Caterpillar (UK) Limited Apprenticeship Scheme for Desford

Last Revised: 24th May 2018

This privacy notice describes how Caterpillar (UK) Limited (“we” “Us” or “our”) collect(s) and process(es) the personal information through <www.caterpillar.com/desfordapprenticeships> This notice is consistent with Caterpillar’s Global Privacy Statement, which describes how Caterpillar collects, processes and shares personal data, rights that you may have under privacy laws, and other information relevant to Caterpillar’s processing of personal information. Caterpillar’s Global Privacy Statement is available at <http://www.caterpillar.com/dataprivacy>

What personal information does this Website collect and process, and why?

User-Provided Information

This site is provided to allow potential candidates for Caterpillar’s Desford apprenticeship scheme to find information on the scheme and make an application should they be interested. In order for us to do this we may collect, use, store and transfer different kinds of personal data about you which we have grouped together follows:

- **Identity Data** includes first name, last name, username or similar identifier, title, date of birth.
- **Contact Data** includes billing address, delivery address, email address and telephone numbers.

We will collect this information directly from you by filling out the forms of the Website.

Additionally, this website uses cookies and other tracking technologies as described in the Cookie available here.

Do Not Track Signals

At this time, this Website does not respond to “Do Not Track” signals that may be sent by your browser. We may revisit this as standards develop on how such signals should be interpreted and applied.

How we use your personal data

We will only use your personal data when the law allows us to. Primarily, we will use your personal data in assessing your application and in administering any apprenticeship that we may offer you as a result.

Disclosures of your personal data

We may have to share your personal data with the parties set out below.

- Internal third parties such as Caterpillar Inc. and other members of the Caterpillar Inc. group of companies acting as joint controllers or processors and provide IT and system administration services and undertake leadership reporting.
- External Third Parties such as our Service providers who provide IT and system administration services, financial processing services. Professional advisers including lawyers, bankers, auditors and insurers who provide consultancy, banking, legal, insurance and accounting services. HM Revenue & Customs,

regulators and other authorities who require reporting of processing activities in certain circumstances and in relation to any apprenticeship.

- **Specific third parties being Derby College The Roundhouse, Roundhouse Road, Pride Park, Derby, DE24 8JE, who are our training provider for the apprenticeships**

Where can I obtain further information about this Website] and its privacy practices?

Please contact: beighton_steve@cat.com

For additional corporate contact information, please see the Global Privacy Statement at <http://www.caterpillar.com/dataprivacy>

What happens if this privacy notice changes?

We reserve the right to amend this privacy notice. If we update or change this privacy notice, the changes will be made on this page. Your use of the Website following the posting of changes to this privacy notice will demonstrate your acceptance of those changes.