

Toolbox Talks are intended to facilitate health and safety discussions on the job site. For additional Toolbox Talks, please visit SAFETY.CAT.COM<sup>™</sup>.

TOPIC: Operator Visibility - Proper site planning, traffic control systems and employee training are good ways to reduce incidents where heavy equipment and employees must work in the same area.

#### Site Planning

- Whenever possible plan your site to allow for drive through operations, to eliminate backing-up
- Reduce the amount of foot traffic allowed on the jobsite
- Establish a traffic control system using traffic lights or spotters

### **Equipment Planning**

- Equip machines with back-up alarms and be sure they are properly operating
- Train operators to sound the horn when moving backwards, forward, or when starting your machine
- Establish an alarm system that everyone uses (i.e. sounding horn 2 times when moving backwards, etc.)

#### **Employee Training**

- If a spotter is used always be sure they are wearing high visibility vests or equivalent, are properly trained, and use the necessary PPE for the jobsite
- Spotters should use clearly understood hand signals or traffic control devices, (i.e. signs, paddles, etc.)
- Spotters should know operator visibility limitations, always remain visible to the operator and be sure eye contact is made before any signals are given
- Workers on foot should be trained to recognize operator visibility limitations and avoid them
- Drivers must be trained to understand signals and ALWAYS obey the spotter
- Drivers should never move their machine unless given permission by the spotter

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**Operator Visibility Around Heavy** Equipment

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Discussion Date:	
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