Toolbox Talks are intended to facilitate health and safety discussions on the job site. For additional Toolbox Talks, please visit SAFETY.CAT.COM™.

TOPIC: Basic Safe Operations

The waste industry is challenging. Whether working in a landfill, transfer station, or recycling station, this is one of the harshest environments for machine and operators. The following are brief basic guidelines for safe operating practices:

Walk around inspections

Walk around inspections are critical to safety and the life of the machine
- Perform proper daily inspections and report if anything needs attention
- Communicate machine concerns with any operator relieving you

Operational Safety

- Plan and communicate effectively with all your team
- Observe the 3 points of contact rule when mounting and dismounting the machine
- Check all systems, gauges, alarms, brakes, etc. before starting the machine and report any concerns
- Clean / adjust all windows, mirrors, back up cameras
- Clear the area before moving the machine
- Visual basics
  - Use mirrors, back up cameras, and turn to scan the area you are backing in to.
  - Look in reverse before you move in reverse
- For wheel loaders in transfer / recycling stations, do not climb the stockpile
- Keep required distances from vehicles and tipping floor personnel
- Be alert for possible fires
- Travel at safe speeds
- Anytime you leave the seat you must lower all implements, shift to neutral, and set the parking brake

Discussion Date: __________________

Employee Participants:

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

The material in this document is provided for informational purposes only and not as a comprehensive or exhaustive resource on this topic. This material has been compiled from a multitude of sources believed to be accurate; however, Caterpillar Inc. assumes no responsibility for the accuracy or currency of this information and encourages you to consult experts in this area for more information. In no event does the content of this document supersede any applicable local, state, or federal statutes or regulations.