Toolbox Talks are intended to facilitate health and safety discussions on the job site. For additional Toolbox Talks, please visit SAFETY.CAT.COM™.

**TOPIC: New Work Sites**

**Overview**

When you move from one work area to another, you may encounter an entirely different set of hazards or site conditions. When you arrive at a new site, immediately ask your supervisor or another employee at the site if there are dangerous conditions or situations of which you should be aware.

**Safety Tips**

- Learn all work site rules.
- Learn all signals, who has signaling responsibility, and who has the right-of-way in each situation.
- Learn the meaning of all flags, signs, and markings.
- Know procedures for a disabled machine.
- Be aware of indoor clearances and weight limitations.
- Check to see that all enclosed areas are properly ventilated.
- Check the conditions of haul roads.
- Know the direction of travel on haul roads.
- Identify holes, obstructions, mud, and/or ice.
- Be aware of thick dust, smoke, and fog.
- Locate all utility lines.

Discussion Date: ____________________

Employee Participants:__________________

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