

IDAHO PROCUREMENT CODE

Fiscal Year End: June 30

1. **Pre-qualifications:** None unless disqualified previously
 - a. **ID Statutes 67-5730.1** → No vendor shall be allowed to submit a bid unless such vendor is qualified. All vendors are qualified unless disqualified.
 - b. **ID Statutes 67-5730.2** → Vendors may be disqualified for any of the following reasons:
 - i. (a) Failure to perform according to the terms of any agreement;
 - ii. (b) Attempts by whatever means to cause acquisition specifications to be drawn so as to favor a specific vendor;
 - iii. (c) Use of the provisions of this chapter to obstruct or unreasonably delay acquisitions by the state. Obstruction is hereby defined as a lack of success in more than fifty percent (50%) of the specification challenges made in each of three (3) different acquisitions during any twenty-four (24) month period;
 - iv. (d) Perjury in a vendor disqualification hearing;
 - v. (e) To knowingly violate the provisions of this chapter; or
 - vi. (f) Debarment, suspension or ineligibility from federal contracting of the vendor, its principals or affiliates.
2. **Auto-drop:** None
3. **Life Cycle Costing (LCC):** LCC mentioned in purchasing guide, and LCC allowed if mentioned in the bid solicitation.
 - a. **ID Code 38.05.01 Section 081.01** → The contract is to be awarded to the lowest responsible and responsive bidder or offeror. The solicitation shall set forth the requirements and criteria that will be used to make the lowest responsive and responsible determination. No submission shall be evaluated for any requirements or criteria that are not disclosed in the solicitation
 - b. **ID Purchasing Reference Guide 10.1** → Cost Analysis. This means the evaluation of cost data for the purpose of arriving at estimates of costs to be incurred, prices to be paid, cost to be reimbursed, or costs actually incurred. May include the principals of life cycle costing which measures not only the initial acquisition cost, but may also include operating and maintenance costs, present value analysis, disposal costs, or salvage value.
4. **Piggybacking:** Allowed.
 - a. **ID Code 38.05.01 Section 031** → The various bid statutes relating to municipal corporations, school districts and counties may authorize these political subdivisions to utilize any contract resulting from a state bid process. A public agency may use state contracts as authorized by statute and the terms of the state contract.
5. **Recycle Preferences:** None.
6. **Minority/Small/Disadvantaged Business Enterprise preferences:** Encouraged to bid, no preference
 - a. **ID Statues 67-5718.3** → To enhance small business bidding opportunities, the administrator shall seek a minimum of three (3) bids from vendors having a significant Idaho economic presence as defined in section 67-2349, Idaho Code

7. Cooperative Purchasing

National IPA

The City of Tucson, AZ has awarded a national cooperative purchasing agreement available to agencies through National Intergovernmental Purchasing Alliance (National IPA). Visit the National IPA website for state specific information <http://www.nationalipa.org/statutes.html>

National Joint Powers Alliance (NJPA)

NJPA currently supports over 100 national contracts for products and services that are available to local governmental agencies and other not for profit entities. Additional information can be found by visiting NJPA's State Procurement Resources web site.

<http://www.njpacoop.org/national-cooperative-contract-solutions/legal-authority/>

***** Idaho Administrative Code:**

<http://adminrules.idaho.gov/rules/current/index.html>

***** Idaho Purchasing Publications:**

<http://adm.idaho.gov/purchasing/purpubs.htm>

***** Idaho Statues, Title 67, Ch 57:**

<http://law.justia.com/idaho/codes/67ftoc/67057ktoc.html>