

NOVIA SCOTIA PROCUREMENT CODES

Fiscal Year End: March 31

1. **Prequalification:** Allowed
 - a. **AIT 506.2.c** → the use of source lists, provided that, in respect of any source list:
 - i. registration on the source list is consistent with Article 504;
 - ii. all registered suppliers in a given category are invited to respond to all calls for tenders in that category; and
 - iii. a supplier that meets the conditions for registration on the source list is able to register at any time.
2. **Auto-Drop:** Not Stated
3. **Life Cycle Costing:** LCC may be used if clearly stated in bid document.
 - a. **NSPGP 2 (Definitions)** → *Life Cycle Costing*: A type of analysis that goes beyond the purchase price and also considers the costs of items such as shipping and packaging, disposal of packaging, energy use, maintenance, warranty, parts and repairs, consumable supplies, disposal, training, etc... *Best Value*: In order to establish the best value of goods / services / construction / facilities offered, bids may be evaluated not only on purchase price and life cycle cost considerations, but also items such as environmental considerations, social considerations, delivery, servicing, and the capacity of the bidder to meet other criteria as stated in the bid documents
 - b. **NSPGP 5.2** → Departments have been delegated the authority to acquire goods, services or construction while ensuring the best value for the Province of Nova Scotia.
 - c. **AIT Article 506.6** → In evaluating tenders, a Party may take into account not only the submitted price but also quality, quantity, delivery, servicing, the capacity of the supplier to meet the requirements of the procurement and any other criteria directly related to the procurement that are consistent with Article 504. The tender documents shall clearly identify the requirements of the procurement, the criteria that will be used in the evaluation of bids and the methods of weighting and evaluating the criteria.
4. **Piggy Backing:** Allowed
 - a. **NSPGP 6.1 (Cooperative Procurement)** → The Government encourages the joint procurement of goods and services used by all levels of the public sector when the arrangement results in overall best value or other substantial advantages. Crown corporations and organizations in the MASH sector may participate when such an arrangement will benefit both their organization and the Government. The Government may from time to time enter into a joint procurement activity with other jurisdictions if deemed to be in the best interest of the Government.
5. **Recycle Preference:** Encouraged
 - a. **NSPGP 5.1 (Sustainable Procurement)** → Departments are required to consider sustainable criteria in all procurement decisions. To guide the adoption of sustainable procurement, specifications will be developed on a category by category basis
6. **Minority/Small/Disadvantage Business Enterprise Preference:** None

*****Province of Nova Scotia Policy on Government Procurement:**

https://www.gov.ns.ca/tenders/policy/default.asp?XX=10-06-095:09:19PM&w5=ml&ml=policy/htm_files/guides_public.htm&tab=1

*****Agreement on Internal Trade (Chapter 5):**

<http://www.ic.gc.ca/eic/site/ait-aci.nsf/eng/il00006.html>