

CAT® HEAVY EQUIPMENT

Technical Training & Consulting

VISIT CATDFP.COM TO REGISTER OR CONTACT:

Denice Wojack

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FOR MORE COURSE INFORMATION CONTACT:

Rich Gardner

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Customer and After Sales Support

- All DoD and Federal Civilian Agencies

Jan Kirkton

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- US Army
- US Army Public Works
- US Army National Guard
- US Army Reserves

Scott Tomblin

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- US Marine Corps
- US Navy
- USMC/USN DPW

Melvin Ottley

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- US Air Force
- US Air National Guard
- DRMO
- US Army Corps of Engineers



ADDITIONAL COURSE INFORMATION

Course Fee

Payment is required to hold the attendee's seat in the class. Fees can be paid by VISA or Mastercard.

Fees do not include hotel accommodations and travel. Attendee is responsible for all hotel and transportation expenses.

Cancellation

Cancellation fees will apply as follows:

- 16-30 days = 25%
- 8-15 days or less = 50%
- 7 days or less = 100%

Class: Attendees are responsible for canceling their course reservation with Denice Wojack at 763-315-5510. Please do so immediately as there may be individuals on a waiting list for the course.

Hotel: Attendees are responsible for canceling their hotel reservations directly with the hotel.

Acknowledgement Letter

An acknowledgment letter can be expected upon your registration.

Confirmation Letter

This letter states who is registered for the class at your company. The letter also includes detailed information about hotels, transportation, course information, and cancellation policy. Once you receive this letter, you can book your airline tickets.

Hotel

Fees do not include hotel accommodations. Attendees are responsible for their own hotel reservations and charges. The confirmation letter will include a list of recommended hotels in the area.

Transportation

Do not purchase airline tickets until a confirmation letter has been received. Caterpillar does not reimburse attendees for airline tickets for canceled or rescheduled classes.

Attendees are generally responsible for their transportation to and from the Training Centers. (However, some courses may include this, please check your specific course description.) Directions will be included with the confirmation letter.

Food

Morning refreshments and lunch are provided at the Training Center. Attendees are on their own for evening meals.

Attire

Appropriate work clothes are recommended, closed-toe shoes and safety glasses are required. Due to seasonal climates, appropriate cold weather clothing may be needed. Check local weather before course attendance. (Duty uniform and steel-toed shoes are optional.)